



MET BOARD OF DIRECTORS

JOB DESCRIPTION: BOARD DIRECTOR

Directors are elected at each year's Annual Meeting to fill positions of Directors whose terms have expired. Candidates must be MET members in good standing and may include current Directors. There is no limit to the number of times a Board Director may be reelected. A two year term is served unless a Director resigns, is removed or recalled. Service is voluntary.

Board members should have knowledge of the community and be committed to the MET's mission statement: To promote the safety and wellbeing of the mountain community through disaster preparation and education in and around the Painted Cave and San Marcos Pass areas. To promote, organize, and facilitate neighborhood activities that assess, inform educate, prepare, and protect the community in order to mitigate the consequences of wildfire, earthquake and other disasters.

EXPECTATIONS OF THE BOARD AS A WHOLE

- To manage the Corporation and carryout activities to support its purpose.
- To be accountable for the organization's performance in realizing its mission and achieving its goals.
- To act in the best long-term interests of the MET and the community.
- To be responsible for strategic and organization planning.
- To ensure fiduciary oversight and financial management and to approve an annual budget.
- To engage in focused fundraising activities as well as in efforts to secure grant monies.
- To approve and monitor the MET's programs and services.

EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

- Have sufficient time to devote to Board duties.
- Prepare for, attend, and conscientiously participate in Board meetings.
- Know the MET's mission, policies, programs, and needs.
- Review and understand the organization's financial reports.
- To chair or serve on at least one committee, or to assume a leadership role for a MET activity, is strongly recommended to ensure equal distribution of Board responsibilities. It is also important for each Director to be personally involved in the organization's day-to-day business in order to fully understand how the organization operates and to know those that it serves on a deeper level.
- Follow the organization's bylaws, policies and board resolutions.
- Sign an annual conflict-of-interest disclosure, updating as necessary.
- Maintain confidentiality, when necessary, about internal matters of the organization
- Serve as an active advocate and MET ambassador; help identify and secure financial resources and partnerships; and leverage connections, networks, and resources to help the MET fully achieve its mission.